

QUESTIONS

Are you up-to-speed on legal issues facing association professionals in today's fast-paced environment?

Are your PCs and networks protected from the latest threats?

What's the status of your employee handbooks and leadership manuals? When were they last updated?

What is the impact of the Texas Business Franchise Tax on your association and its members?

How can you possibly stay organized with so much going on?

What is the impact of the ever-changing immigration laws on your association and its members?

If your association has asked these questions, then this is the seminar for YOU!

We will answer these questions and MANY more.

Let us help make your association management a BREEZE for you and your staff!

SAN ANTONIO SOCIETY OF EXECUTIVES
P.O. Box 780785
San Antonio, Texas 78278

SAN ANTONIO SOCIETY OF ASSOCIATION
EXECUTIVES



SASAE 4th Annual Association Management Tip & Trends Seminar

Your Tool Kit
For Success



At the
**San Antonio Airport
Hilton**

611 NW Loop 410
(see www.sasae.org
for a map)

Wednesday, October 22, 2008
8:30 a.m. to 4:30 p.m.

SASAE Goals

The San Antonio Society of Association Executives (SASAE) membership consists of association executives. Our goals are to encourage high professional standards of service and conduct among association executives; to develop and present educational programs which will enhance the knowledge and competence of association executives and the practice of association management and its allied fields; to consider and deal with, by all lawful means, common problems of association management; and to cooperate with similar associations and organizations with like purposes.

Our experience allows us to offer you extensive information on topics relating to association management. Take the time to attend and discover the way you manage your association.

Cracking The Shell On Association Management

Your association can attain its goals and objectives by using the experience and expertise offered by SASAE. Our speakers are on the front lines using the skills they have obtained to make their associations and businesses the best they can be. You now have the opportunity to learn those same skills and see the results in your association. Sometimes it can be hard to find a seminar which offers in-depth information which can easily be adapted to your association. That is why we have topics relating to almost every aspect of association management. Learn to maximize your time and get the results you need by attending this seminar!

Agenda

- 8:30 a.m. Welcome and Overview
8:45 a.m. Association Law Update
9:30 a.m. HR Issues for Small Associations
10:15 a.m. **Break and Refreshments**
10:30 a.m. Accounting Issues
(Franchise Tax Impacts)
11:15 a.m. IT Upgrades and Security
Issues, Malcolm McGee,
CMIT Solutions
12:00 noon **Lunch**
12:30 p.m. **Luncheon Speaker**—to be
announced
1:30 p.m. Getting Organized and
Staying That Way, Shana
Prichard, realign, llc
2:15 p.m. What are the Immigration
Rules and How Can We
Help Protect Our Members
3:15 p.m. **Break and Refreshments**
3:30 p.m. Marketing 101
4:30 p.m. Closing Remarks

**Don't wait to sign-up for this
informative Seminar!**

For more information, call Laura Bray
at (210) 408-1699 or send an email to
laurabray@braycommunications.com

Registration

Name: _____
Company: _____
Address: _____
City: _____ Zip: _____
Phone: _____ Fax: _____
E-mail: _____

(Duplicate form for multiple attendees)

SEMINAR FEE:

- **\$100 for Members and \$125 for Non-Members**

PAYMENTS

Amount Paid: \$ _____

Checks: Fax copy of registration form to
(210) 408-1799, then make payable to
SASAE and mail original with check to
P.O. Box 780785, San Antonio, TX 78278

SASAE INFORMATION

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Of Association Executives**

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Fax: (210) 408-1799
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